

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

PARISH COUNCIL MEETING

Monday 30 May 2022 at 7.30pm in the Annex, Mechanics Institute, Kirkby Malzeard.

Minutes

1. Welcome. Apologies for absence from Councillors. Apologies were received from Cllr Floyd and Cllr Aksut.

2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association

None. Clerk to send all Councillors the Declarations of Disclosable Pecuniary Interest form for any ongoing interest or associations.

Action: Add to June agenda

3. Approve the Minutes of the Annual Parish Council meeting held on 23rd May 2022 The minutes were approved as a true record and were signed as such by the Chair.

4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

a) **Harrogate Borough Council** – Bin review and proposed changes – Chair will draft a PC response to the consultation.

Points discussed to include were:

- Map sent by HBC did not have the correct location of all bins.
- More detailed plan is required – should there be a bin closer but not beside the Fish and chip shop
- Concern that some of the bins will be located in front of residents' windows.
- How unsightly will these bins be in our lovely village
- How stable and secure will the bins be
- More detail is required regarding the bin housing.
- There is a missing bin at the West End of Ringbeck Road. Has it been removed in preparation for the new bins?

b) **Resident** – Concern regarding residents' access to food and food banks during the cost-of-living crisis. Resident has asked that this be deferred to a future meeting.

Action: provisionally add to June agenda

c) **Resident** – Suggestion for dog waste posters. Chair will send to Councillors the proposed poster.

5. Urgent updates from County and District Councillors if present.

None available. Clerk will purchase and send a get well card to District Cllr Simms. Suggested in future these updates could be an emailed report.

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

None

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 21/05379/COU - Ivy Bank Campsite, Galphay Road, Kirkby Malzeard - Change of use from agriculture, to use for hired public access to exercise dogs. Raw. Permitted
- b) 22/00491/FUL - St Andrews House Main Street Kirkby Malzeard, Demolition of existing single garage and construction of new two storey double garage with additional accommodation / office above. Dow. Permitted
- c) 20/04874/REMAJ - Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard - Reserved matters application for the erection of 33 no. dwellings with appearance, landscaping, layout and scale considered, under Outline permission 17/04308/OUTMAJ. Mulberry Homes Yorkshire. Permitted
- d) 21/03857/FUL - Barn West Of High Missies, Missies Lane, Laverton - Conversion of barn to dwelling and installation of package treatment plant. Walburn. Permitted
- e) 22/00920/FUL - Mount Pleasant Farm Missies Lane Laverton, Erection of a single storey and two storey extension plus internal re-configuration of an existing dwelling. (Revised Scheme.) Robinson. Permitted
- f) 22/01213/FUL - Longswale Farm Main Street Kirkby Malzeard, Proposed single storey rear orangery. Bodey. Permitted
- g) 21/03315/FUL - Castiles Farm, Castiles Farm Track, Grantley - Change of use of agricultural barn to form wedding venue, including construction of new external stone steps and mini treatment plant. Nicholson. Permitted
- h) 22/01109/PNA - Knott Farm Belford Lane To Glebe Farm Dallowgill, New agricultural access to the holding. Moore. Permitted

8. Planning – notification of recent Decisions made by Harrogate Borough Council. The Parish Council was not ask to respond to these cases:

- a) 22/01273/TPO - Agricultural Buildings North Of Old Village Farm Laverton - Crown lift 1 no. Sycamore (T1) of Tree Preservation Order 39/2020 to 5.5m to give farm vehicles with loads of straw etc access. Crown lift 1 no. Sycamore (T3) of Tree Preservation Order 39/2020 to 5.5m to give farm vehicles with loads of straw etc access. Reduce lateral branches over building by 2m-3m to give lineal clearance of 2m. Riley. Permitted

9. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/01738/FUL - Knott Farm Dallowgill Ripon, Demolition of existing single storey extension and outbuilding and replacement with new single and two-storey rear extension. Works to include replacement & amendments to fenestration, re-roofing with installation of solar panels. Moore. **Decision B - The Parish Council objects on the grounds of insufficient information to make a decision due to the lack of any plans and elevations diagrams of the current building and the proposed building.**
- b) 22/02014/FUL - Knott Farm Dallowgill, Conversion of agricultural buildings into an extension of dwellinghouse, including single storey extension, amendments to fenestration and extension of domestic curtilage. Erection of car port. Moore **Decision B - The Parish Council objects on the grounds of insufficient information to make a decision due to the lack of any plans and elevations diagrams of the current building and the proposed building.**
- c) 22/01570/FUL - Hedge Nook Farm Kirkby Moor Road To Hedge Nook Kirkby Malzeard, Construction of a steel portal frame building over an existing silage clamp for agricultural purposes. Nicholson. **Decision A – The Parish Council has no objections but requests that trees are planted as soon as construction work is completed.**

10. Planning – Enforcement issues.

- a) One new case was raised.
- b) No update was available on recent cases dealt with by Enforcement Office.

11. Children’s Play Area.

- a) No issues were raised regarding the play area. A sign in the play area has fallen down. Cllr Lobley to reattach the sign.
- b) Councillor Heap will have responsibility for regular play area weekly checks.
- c) The arrangements for the play area grass cutting – The Parish Council pay the HPFA to cut the play area grass.
- d) Consider further options for expenditure of £1,000 NYCC grant, awarded September 2000 – Clerk to chase DTMS for a quote to repair the wet-pour under the small basket roundabout.

12. Council tasks – It was considered and agreed upon which councillors will lead on different Parish Council areas of responsibility. It was confirmed that Cllr Aksut, Cllr Lobley, Cllr Berry and Cllr Heap will represent the Council on the Neighbourhood Plan steering group.

13. Kirkby Malzeard Charitable Trust – No update was available from Parish Cllr representatives on the Trust on progress in obtaining a meeting of the Trust and information on its finances.

Action: Add to June agenda

14. Jubilee celebrations.

- a) The Chair provided an update on progress of the Jubilee events. A program of events is now available. 200 mugs will be given to the children as a commemorative gift. The Chair wishes to thank all involved. Cllr Lobley wished to thank Brian Chandler for his help with the bonfire.
- b) The Parish Council agreed to adopt the street party in Laverton. The Parish Council will have responsibility for the following Jubilee events:
 - Bonfire
 - Parade
 - Laverton Street Party
 - Kirkby Malzeard Street Party
- c) The risk assessments for these events was considered and approved.

15. Governance Documents – The Chair and Cllr Berry will look into amending the new model Code of Conduct and Standing Orders from the NALC in order for the Parish Council to adopt these documents.

16. Cloud Storage Backup – Cloud storage backup for the Clerk's PC was considered and approved. It was agreed that the Parish Council will use the Cloud Storage provide by Curry's.

Action: Clerk and Cllr Heap to liaise and purchase

17. Property Assets.

- a) Cllr Lobley suggested that the hedges in Lambert's Quarry need cutting back in autumn.
- b) Cllr Lobley reported that tree branches had been dumped in Laverton Quarry
- c) The Chair and Cllr Berry will complete the annual review of the condition of assets
- d) No information re a defibrillator at the Dallowgill Outdoor Centre was available.

Action: Add to June agenda

- e) Bus Shelter renovations continue.
- f) It was determined that the concrete water trough near Dallowgill is an asset of the Parish Council. Cllr Lobley will provide photographs and approximate value so that the Clerk can add to the asset register and the schedule of assets for insurance purposes.
- g) Lambert's Quarry – resident has agreed to trim the nettles.

Action: Cllr Aksut to discuss re timing before nettles seed

18. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
 - Pot holes on Missies Lane have been repaired.
 - Pot holes on Back Lane North have been repaired
- b) Back Lane North – concern regarding multiple potholes. Clerk will email Highways and suggest that the whole road be resurfaced and drainage issues resolved.
- c) Disappearance of dog waste bin on Ringbeck Road – see item 4a

19. Financial Items:

- a) The Bank statement showed a balance of £22,747.90
- b) Cash Book Reconciliation with bank statement noted by Council.
- c) Plans for the publishing of the AGAR and the notice of public rights were agreed.
- d) The following payments (including VAT where applicable) were approved

Payee	Amount	Item Paid For
Morgans	£475.00	Grass Cutting
DTMS	£61.20	Caretaker Duties Jan- Feb
Beyond Digital	£92.00	Printing – Jubilee Flyer
Clerk	£31.32	Extra meeting payment – Annual Meeting
DTMS	£30.60	Play area inspection
DTMS	£81.60	Caretaker duties Mar-May

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

- a.) A resident had mentioned their disappointment that HBC have not cut the grass on the Green before the Jubilee celebrations.

21. Date of next meetings:

Date of Next ordinary meeting Monday 27th June 2022 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 21st June 2022 please.

Meeting ended at: 8:54

Dated 31/05/2022

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